

DATE:

TO: AIA BHD  
MORTGAGE OPERATIONS  
LEVEL 8, MENARA AIA  
99, JALAN AMPANG  
50450 KUALA LUMPUR  
EMAIL: [my.loan@aia.com](mailto:my.loan@aia.com)

FAX: 03-20563325  
TEL: 03-20561111

Dear Sirs,

Loan Account No: \_\_\_\_\_

Borrowers : \_\_\_\_\_

**Re: Change of Correspondence Address**

1) Please change my correspondence address to the following:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Postcode \_\_\_\_\_

State \_\_\_\_\_

2) Please update my contact number and employment details as follows:

Name : \_\_\_\_\_ Name : \_\_\_\_\_

Mobile Phone No : \_\_\_\_\_ Mobile Phone No: \_\_\_\_\_

Home Phone No : \_\_\_\_\_ Home Phone No : \_\_\_\_\_

Office Phone No : \_\_\_\_\_ Office Phone No : \_\_\_\_\_

Name of Company: \_\_\_\_\_ Name of Company: \_\_\_\_\_

Email : \_\_\_\_\_ Email : \_\_\_\_\_

Yours sincerely,

\_\_\_\_\_  
Name:  
NRIC:

\_\_\_\_\_  
Name:  
NRIC:

**For AIA use only:**

- System updated  
 Email Plines (landed property), Credit Life

Confirm in order by: